

The Weekend Celebration Run Sheet:

Turning Saturday Service into Sunday Momentum

Plan a short, high-energy Sunday moment that reinforces identity and drives the next invite.

Celebration is not fluff. It is reinforcement. What gets celebrated gets repeated. If your outreach happens on Saturday, Sunday becomes the victory lap. Plan this segment on purpose so the whole church sees the impact, volunteers feel honored, and guests leave thinking, "That was real."

QUICK SETUP

- Segment owner: _____
- Total time cap (recommended): _____ minutes (aim for 6-10).
- Event name + date: _____
- Cause sentence (one line): _____
- Recap video tested (audio + video) on the service computer.

Simple Sunday service flow template

Default: place the celebration early unless you intentionally want it to lead into a response.

Service segment	Typical time	Your notes
Welcome + opening acknowledgement	0:30-2:00	_____
Worship (set 1)	10:00-18:00	_____
Outreach celebration segment	6:00-10:00	_____
Message / teaching	25:00-40:00	_____
Response / prayer	4:00-8:00	_____
Closing + next steps	1:00-3:00	_____

Celebration segment run sheet

Suggested time ranges keep the moment energetic and concise. Adjust to your context.

Element	Suggested time	Your plan (speaker, content, slide, notes)
Opening acknowledgement	0:30-1:00	----- -----
Recap video moment	1:00-2:00	----- -----
Volunteer recognition	0:45-1:30	----- -----
Story or testimony	1:00-2:00	----- -----
Impact statistics	0:30-1:00	----- -----
Prayer of gratitude	0:30-1:00	----- -----
Next-step invitation	0:30-1:00	----- -----

Guardrails: One story. Three numbers max. One next step. No guilt language.
Inclusive line: "If you served, thank you. If you missed it, you are invited next time."
Total segment time (actual): _____ minutes

30-second host script outline (optional)

- 1) One sentence: what happened yesterday (the win).
- 2) One sentence: why we did it (cause sentence).
- 3) "Watch this" (recap video).
- 4) One human story or quote.
- 5) Three numbers max.
- 6) One next step (date or clear pathway).

Execution coaching: keep it punchy

Your goal is energy, clarity, and gratitude. Short beats long.

DO	DO NOT
• Write a script for the host. Do not wing it. • Keep the video under 90 seconds if possible. • Use names and faces. Make it human. • Applaud volunteers like it matters. • Say the cause sentence once, clearly.	• Do not turn this into a second sermon. • Do not read 12 statistics in a row. • Do not make it feel like bragging. • Do not make non-participants feel excluded. • Do not delay celebration to a future week.

Coaching notes on tone

Gratitude: thank volunteers and partners by name when possible.

Celebration: treat this like a win, not a report.

Humility: "Look what God did through ordinary people."

Clarity: say the cause in one sentence. Repeat it once.

Invitation: end with a simple next step, not pressure.

COMMON CELEBRATION MISTAKES

- Too long (momentum dies in minute 12).
- Too many stats (people forget the story).
- No human story (it feels like a spreadsheet win).
- Poor planning (video fails, audio is low, transitions are awkward).
- Making non-participants feel guilty or excluded.

Day-of checklist

Recap video loaded and tested (audio + video).

Slides built (cause sentence, 3 numbers, next step).

Host script printed and timed (target total: ____ minutes).

Volunteer recognition plan (how will you honor them in 20 seconds?).

Story person confirmed, positioned, and coached (one clear question).

Partner thank-you ready (if partner is present or co-hosted).

Next-step pathway is clear (next outreach date, serve team, or Sunday invite).