

COURSE ORIENTATION

Certification and Completion Requirements

The complete standard, pathway, and scoring requirements to earn the Presentation Engineer digital certificate.

Lesson Download Use this document before beginning the course.

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CERTIFICATION OVERVIEW

Presentation Engineer certification confirms structural communication discipline — not attendance, passive consumption, or partial engagement. Earning the digital certificate requires completing every module, applying the workbook materials, passing all module quizzes, and achieving the minimum score on the final exam.

All four requirements below must be satisfied before the digital certificate is issued. There are no partial waivers or exceptions.



Digital Certificate of Completion

Awarded upon meeting all four requirements. Confirms structured communication discipline — not course attendance alone.

All four requirements must be completed in full. Partial completion does not qualify for certification.

#	Requirement	Description	Standard	Verification
01	Module Completion — 100%	All 25 course modules must be completed in full and in sequence within the Teachable platform. Partial progress does not qualify.	100% completion required	Teachable module progress
02	Workbook Completion	Complete all assigned workbook materials per module: reflection prompts, speaking drills, and preparation worksheets.	All assigned items completed	Self-attested per module
03	Module Quizzes — Min. 80%	All 25 module quizzes must be completed. A minimum score of 80% is required on each quiz. Retakes are permitted.	80% minimum per quiz	Quiz score record in Teachable
04	Final Exam — Min. 85%	The Certification Final Exam covering Modules 1–25 must be completed with a minimum score of 85% to qualify for the digital certificate.	85% minimum	Final exam score on file

REQUIREMENT 01 — MODULE COMPLETION

Standard 100% of all 25 modules must be completed in full and in sequence before certification is awarded.

Every module in the Presentation Engineer program must reach 100% completion status in the Teachable platform. Modules are built sequentially — each phase depends on the one before it. Skipping or partially completing a module does not count toward this requirement.

Detail	Standard
Total modules required	All 25 modules — Phase I through Phase VI
Completion status required	100% per module in Teachable
Sequence requirement	Modules completed in order
Partial module progress	Does not count — full completion required

REQUIREMENT 02 — WORKBOOK COMPLETION

Standard All assigned workbook components must be completed for each module: reflection prompts, speaking drills, and preparation worksheets.

The workbook materials are the implementation layer of the course. Watching lessons without completing the workbook is content consumption — not training. The certificate confirms training. Three categories of assigned workbook content must be completed:

Workbook Component	Completion Standard
Assigned Reflection Prompts	Each module includes assigned reflection prompts. These must be completed in writing and retained as part of the participant workbook record.
Speaking Drills	Assigned speaking drills require out-loud practice of structured delivery techniques. Drills must be completed as specified in each module workbook.
Preparation Worksheets	Preparation worksheets guide structured layout, outline, and delivery preparation exercises. Each assigned worksheet must be completed in full.

Workbook completion is self-attested per module. Completing the workbook materials directly supports performance on both the module quizzes and the final exam.

REQUIREMENT 03 — MODULE QUIZZES

Standard All 25 module quizzes must be completed with a minimum score of 80% on each quiz.

Each of the 25 modules includes a quiz. All quizzes must be completed, and each must achieve a minimum score of 80%. The quiz requirement confirms that core principles have been understood before the participant advances.

Quizzes may be retaken if the minimum threshold is not met on the first attempt. There is no penalty for retaking. The goal is mastery.

Detail	Standard
Number of quizzes	25 — one per module
Minimum score required	80% on each individual quiz
Retakes permitted	Yes — retake until minimum threshold is met
All quizzes required	Yes — no quiz may be skipped or waived
Score record	Retained in Teachable quiz tracking

REQUIREMENT 04 — FINAL EXAM

Standard The Certification Final Exam covering Modules 1–25 must be completed with a minimum score of 85%.

The final exam covers all 25 modules and is designed to assess judgment under constraints — not recall alone. Questions are scenario-based, tradeoff-framed, and decision-oriented. A minimum score of 85% is required to qualify for the digital certificate.

Candidates who do not meet the threshold may retake the exam after a structured review period. A score of 90% or above earns Distinction.

Exam Detail	Standard
Modules covered	Modules 01–25 (all phases)
Question format	Multiple choice, fill-in-the-blank, applied scenarios
Minimum passing score	85%
Distinction threshold	90% or above
Retake policy	Permitted after structured review of below-threshold modules

CERTIFICATION READINESS CHECKLIST

Confirm all four requirements before submitting for certification review.

	Action
☐	I have completed 100% of all 25 modules in the Teachable platform.
☐	I have completed all assigned reflection prompts for every module.
☐	I have completed all assigned speaking drills.
☐	I have completed all assigned preparation worksheets.
☐	I have achieved a minimum score of 80% on all 25 module quizzes.
☐	I have completed the Final Exam and achieved a minimum score of 85%.
☐	I understand that all four requirements must be met in full before the digital certificate is issued.

Certification Principle

The digital certificate confirms demonstrated capability. All four requirements must be met. No exceptions or partial waivers are granted.

CERTIFICATION NOTES
