



Lake Chapala End-of-Life Care Community

Emergency Information - List of Certificates, Records, Documents

Use this list to gather documents that can be added to your "What to Do" book

- If you normally carry one of these cards with you, make a black & white copy for your book.
- Not all documents apply to all people. You may wish to cross off any documents that are not in your book.

Certificates or Records:

- | | |
|---|--|
| ☐ Birth Certificate | ☐ High School Diploma |
| ☐ Adoption Papers | ☐ University Diploma(s) |
| ☐ Marriage Certificate / License | ☐ Professional Certifications |
| ☐ Divorce Papers | ☐ Records of Religious Rites |
| ☐ Death Certificate | |
| ☐ Criminal Records | |
| ☐ Military Service Records | |
| ☐ Military Discharge Papers | |

Identification Cards and Documents:

- | | |
|--|--|
| ☐ Drivers License (Home Country and Mexico) | ☐ Non-Driver ID |
| ☐ Social Security Card | ☐ Voting Card |
| ☐ Medicare Card | ☐ Work ID |
| ☐ Veterans Administration Card | ☐ Club/Organization IDs |
| ☐ Military ID | |
| ☐ Passport* | |
| ☐ CURP (Mexico)* | |
| ☐ RFC (Mexico)* | |
| ☐ Constancia de Situacion Fiscal (Mexico)* | |
| ☐ Permanente or Temporal Residente Card* | |

Property Deeds

- | | |
|--|--|
| ☐ Real Property (homes) | ☐ Will/Trust - Mexico |
| ☐ Car/Truck Titles | ☐ Will/Trust - Home Country |

Insurance Policies

- | | |
|---|--|
| ☐ Health Insurance | ☐ Long Term Care Insurance |
| ☐ Car Insurance | ☐ Advanced Care/Medical Directive |
| ☐ Homeowners Insurance | ☐ Cremation/Burial Authorization |

*It is often helpful to have copies of the items noted with a *

- Make **black and white photocopies** and keep them in your What to Do book.
- Do NOT print color images or print from photographs as many official offices will not accept printouts of photos or color copies.



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Explanation of CURP/RFC/Constancia documents in Mexico:

The **CURP (Clave Única de Registro de Población)** is a unique identification code assigned to every citizen and legal resident of Mexico. It is an 18-character alphanumeric code used for various administrative and legal purposes, functioning similarly to a personal identification number. The CURP is essential for accessing government services, education, healthcare, and is often required for most official paperwork.

The **RFC (Registro Federal de Contribuyentes)** is a unique tax identification number issued by Mexico's tax authority, SAT (Servicio de Administración Tributaria). It is required for anyone who engages in economic activity, files taxes, opens a bank account, or conducts significant transactions in Mexico. While the CURP identifies you as a resident or citizen, the RFC specifically identifies you as a taxpayer or potential taxpayer.

The **Constancia de Situación Fiscal** is an official document issued by the SAT that certifies your current tax situation. It contains your RFC, legal name, address, tax regime, and other fiscal information as registered with SAT. Many organizations now require this constancia for formal transactions (like utilities, property purchases, or formal employment). You cannot obtain a Constancia de Situación Fiscal unless you have been issued an RFC.

In short, CURP is the base identity, the RFC is the tax identity built on it, and the Constancia de Situación Fiscal is the official document that certifies and summarizes your fiscal (tax) profile using both identifiers